MANAGER OF THE OPERATING AND RECOVERY ROOM

Summary of Roles and Responsibilities

Reporting to the Director of Nursing and Patient Care Services, you will assume a leadership role in the operating and recovery room activities of the Shriners Hospital. You will plan and ensure the development and mobilization of the interdisciplinary team (30.6 FTE).

You act as a resource to internal and external stakeholders regarding perioperative nursing care, and perioperative services. You follow regulatory accrediting and professional guidelines to evaluate professional practice of self and members of the department. The manager uses human and material resources to deliver safe and high quality services within budget.

Main Responsibilities

- Assumes the management of the human, financial, material and informational resources of the department.
- Capacity for reaching the desired results, ensuring a high level of patient satisfaction by offering quality and safe services.
- Establishes financial and operational priorities and guidelines, and works to ensure that the priorities and guidelines are met.
- Communicates clear departmental goals and expectations to departmental staff and other departments.
- Maximizes departmental activity by effectively planning routine staff work schedules and demonstrates the ability to adjust work assignments during unexpected events with minimal use of overtime.
- Demonstrates the ability to develop plans to respond to changes in the volume of work.
- Collaborates with medical staff to ensure optimal functioning of the department.
- Establishes, evaluates and revises standards, policies, procedures, goals and objectives for nursing care.
- Participates in review and evaluation of the quality and appropriateness of patient care.
- Maintains an aseptic environment and ensures compliance with all safety/health laws and regulations.
- Has knowledge of all equipment and supplies used in the department. Assists in maintaining stock and monitoring equipment.
- Keeps abreast of changes in healthcare practices and technology.

Requirements

- Bachelor's degree in nursing
- OIIQ License
- Master's degree in a field relevant to the function – an asset
- Certified in Perioperative Nursing Canada (CPNC) – an asset
- 5 years of experience in perioperative service
- 2 years of managerial experience in a department or team
- Bilingual (French, English), written and spoken

Personal and Professional Skills

- Highly credible, visionary leadership, team spirit and managerial courage
- Recognized for collaborative partnerships
- Interpersonal and organizational communication skills
- Autonomous and thorough
- Skilled at analysis and problem solving
- Participative, results-based management style within a sound resource and performance management context
- Organizational skills
- Change management and continuous improvement skills

Shriners Hospitals for Children - Canada provides ultra-specialized short-term orthopedic care to children in Quebec, other Canadian provinces, the United States and around the world. Affiliated with the Réseau universitaire intégré de santé et service sociaux McGill (RUISSS), the hospital promotes excellence and innovation in care, teaching and research. Working at Shriners Hospitals for Children - Canada means working in a patient and family centered care environment where there are many opportunities for professional development. You will work in an innovative, creative and multidisciplinary environment focused on improving the quality of life of children and their families.

With its committed and dedicated staff, Shriners Hospitals for Children - Canada has been helping children reach their full potential for over 90 years. To learn more, visit www.shrinershospitalsforchildren.org/Canada

Interested in joining our team? Send us your résumé and a letter of intent before October 30, 2020, to the Human Resources Department at recrutement@shrinenet.org.

Shriners Hospitals for Children – Canada supports the principle of equal access to employment and invites women, members of visible minorities, ethnic minorities, persons with disabilities and Aboriginal peoples to apply.