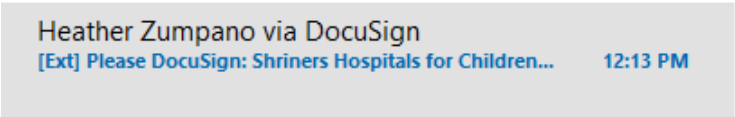
DocuSign Process for New Patients and Families Fast Track Video Visit

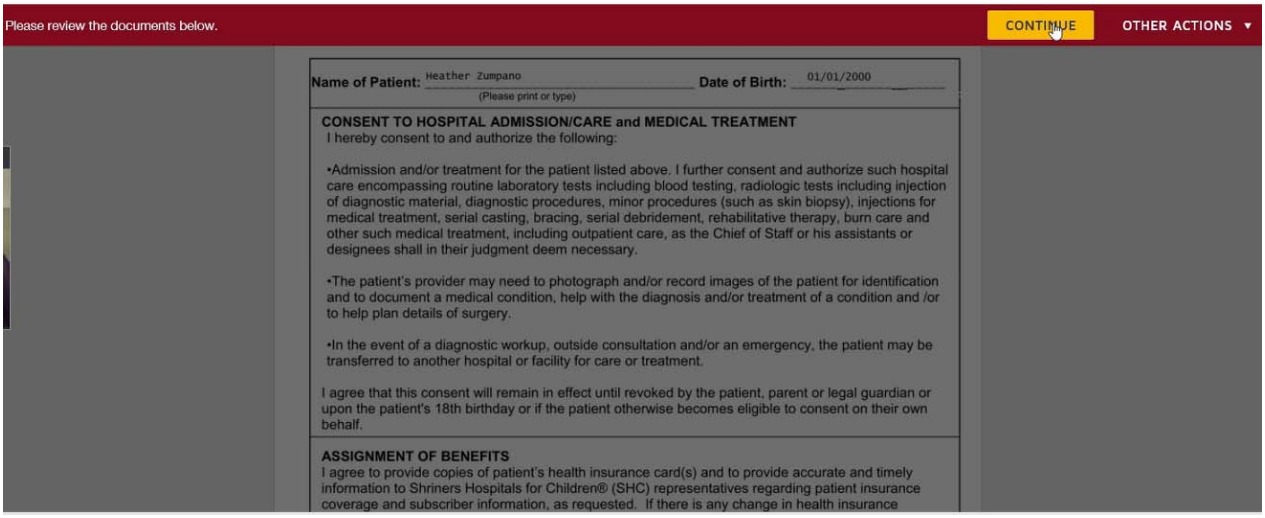
With Shriners Hospitals for Children

1. Look for the email in your inbox from your patient scheduler's name via DocuSign.

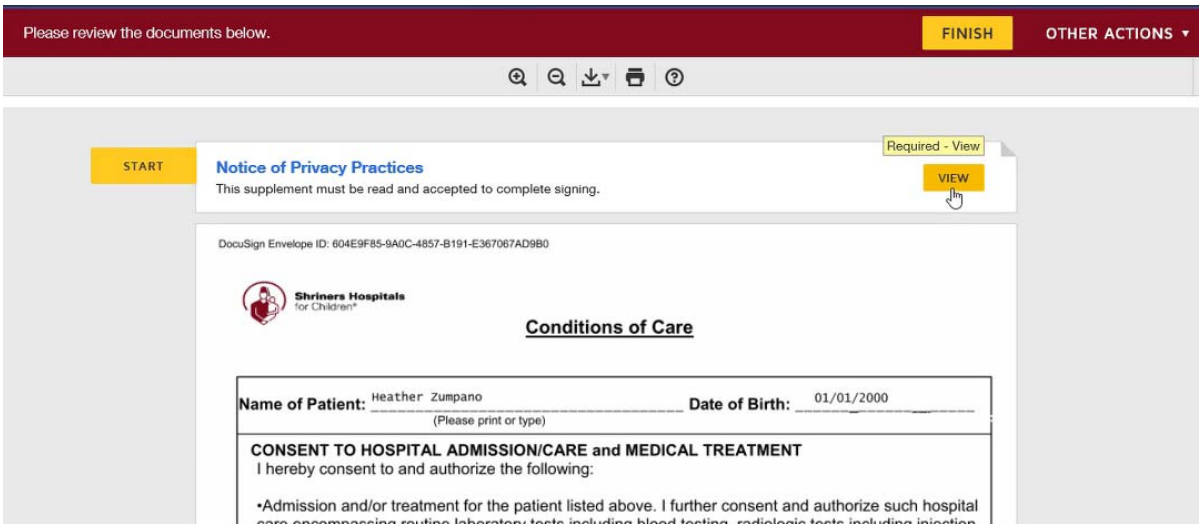


2. Click **Review Documents**.

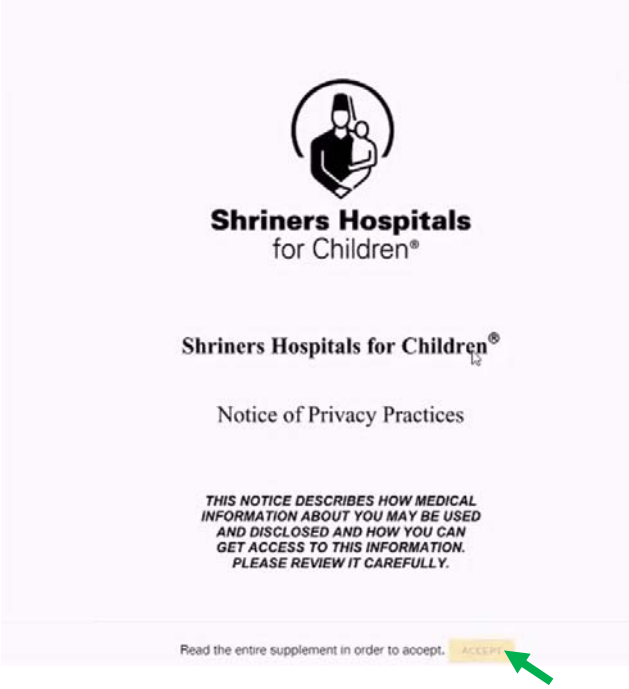
3. Click **Continue** in the upper right corner.



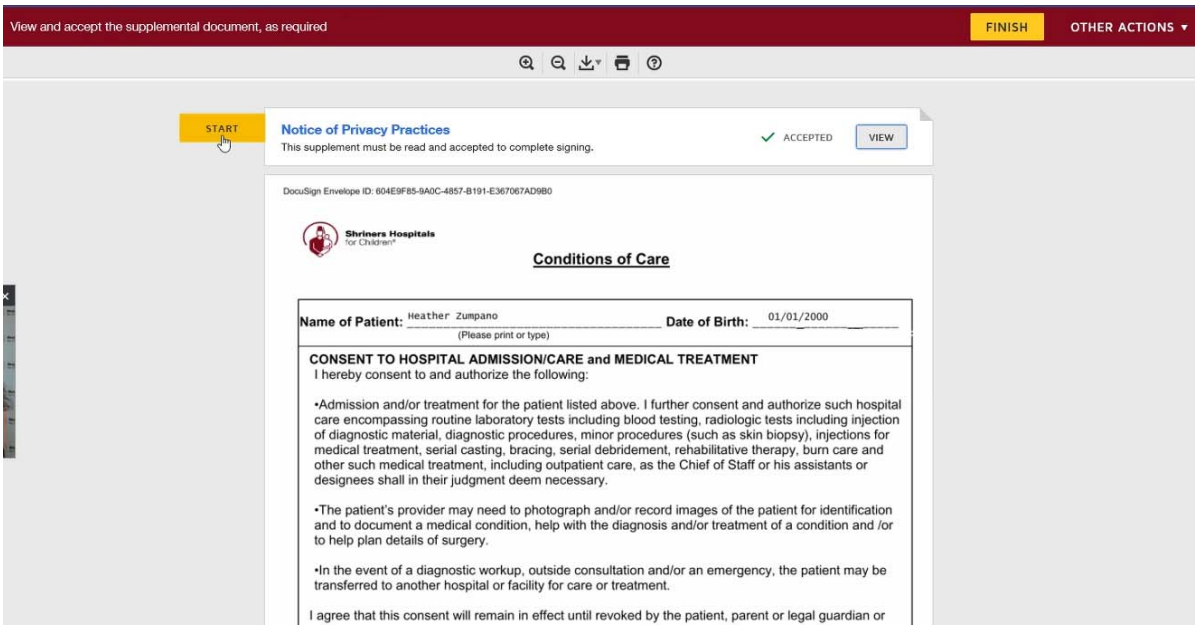
4. a. Click **View** to Review the Notice of Privacy Practices.



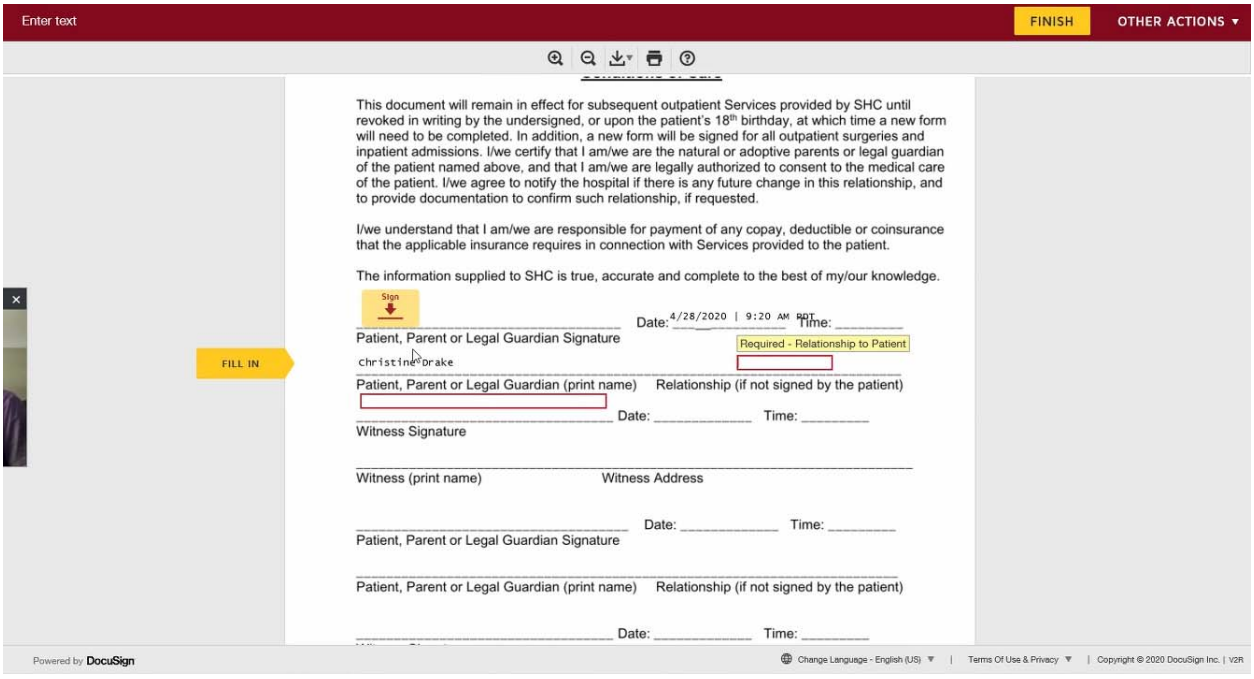
b. Read the entire 8-page document. When you reach the end, click **Accept**.



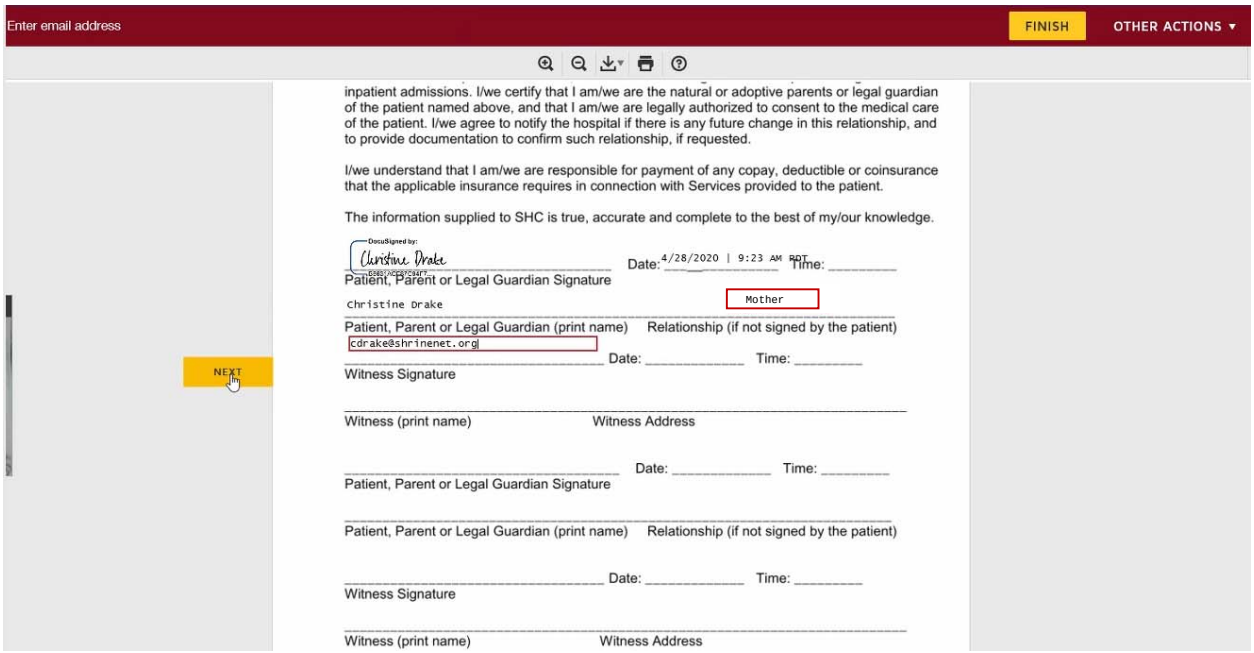
5. a. To sign the Conditions of Care Document, click **Start**. You will see the patient's name and date of birth are pre-filled.



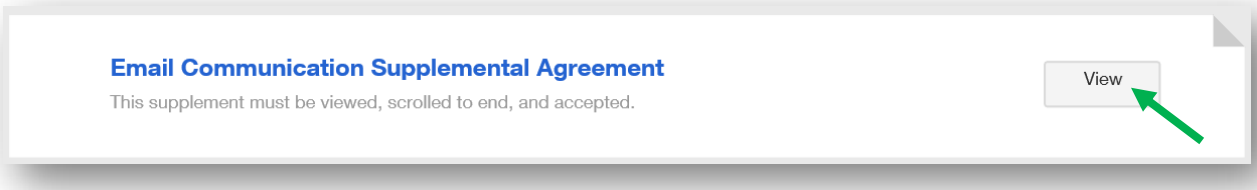
b. 1) Click **Fill-In**. 2) Click **Sign** and either select an electronic signature or draw your own using your computer mouse. 3) Enter your **relationship** to the patient. 4) Enter your valid **email address**.



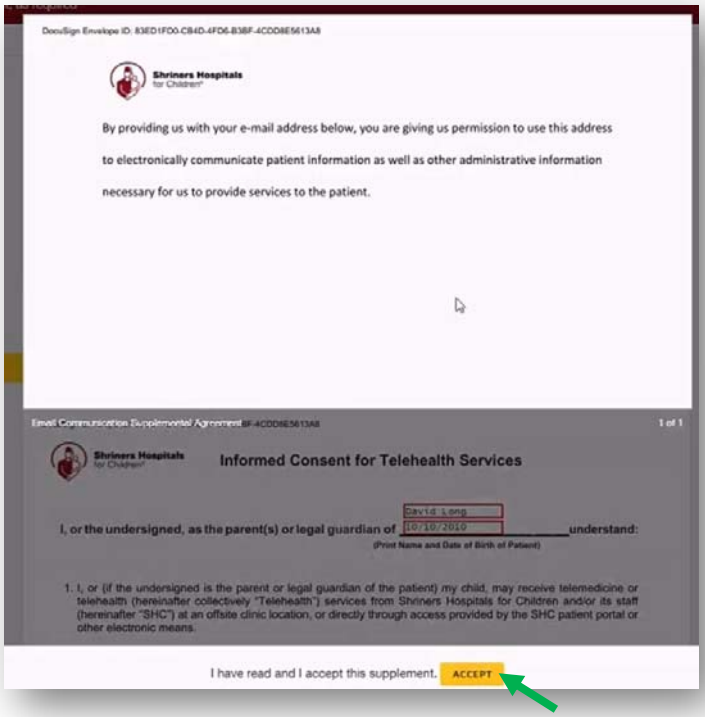
c. Your Conditions of Care Document is complete. Click **Next**.



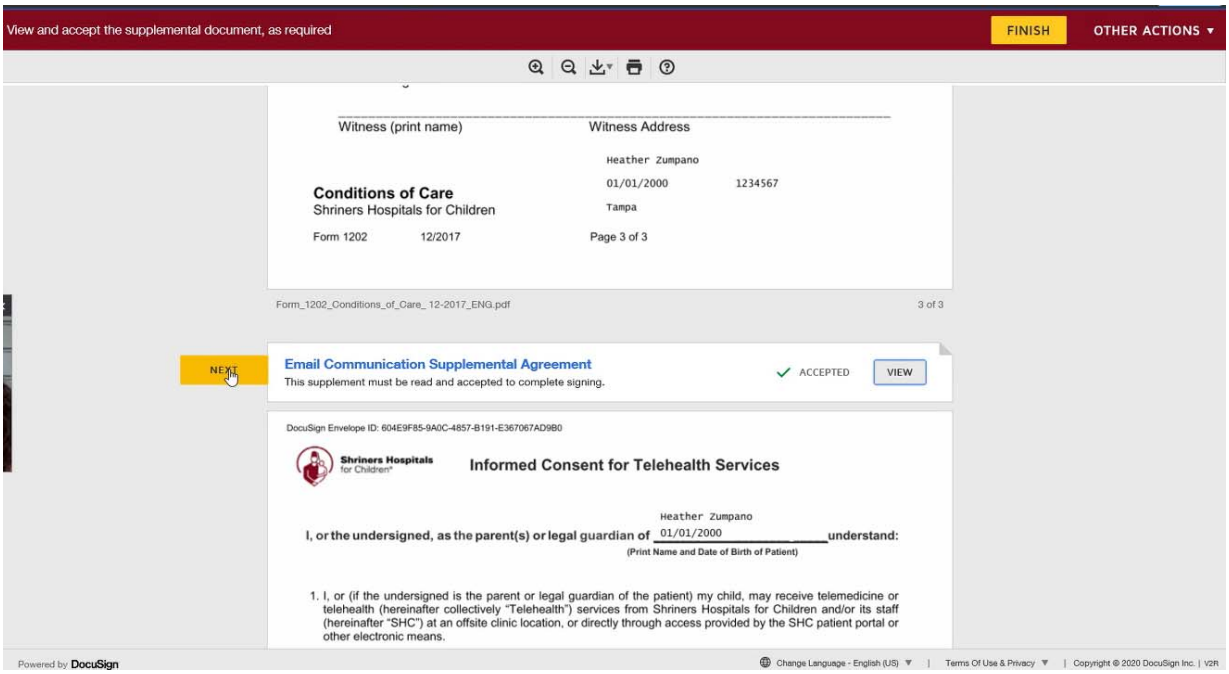
6. Click **View** to Review the Email Communication Supplemental Agreement.



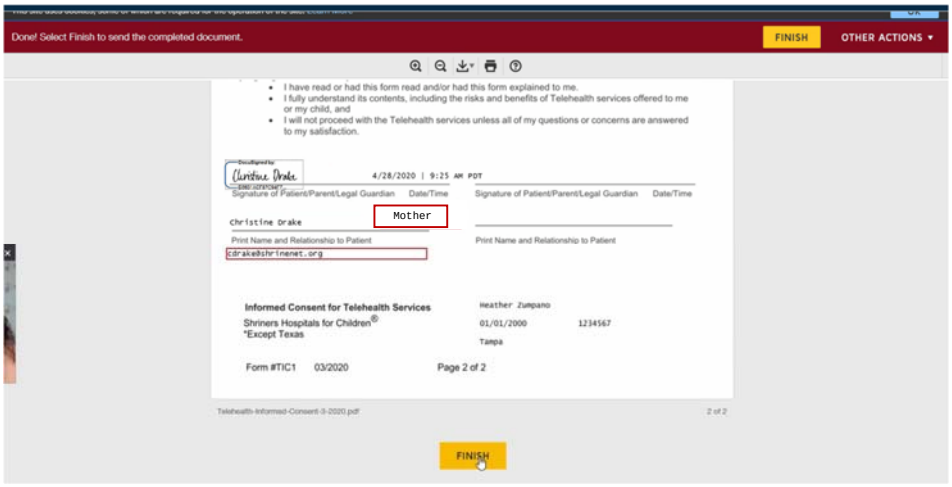
7. Read the agreement, then click **Accept**.



8. After the Email Agreement is completed, you will be taken to the Telehealth Informed Consent document. Notice the patient's name and date of birth are already completed. Click **Next**.



9. The signature, relationship to the patient, and email address fields will already be completed. Click **Finish**.



10. You are finished! The window below will appear, and you can simply click **No Thanks**.